

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Jan Iceland, called the regular meeting to order at 5:17 p.m. at Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member and Ms. Sepideh Yeoh, Member

**PUBLIC COMMENTS**

None

**ADJOURN TO CLOSED SESSION**

The Board adjourned to Closed Session at 5:18 p.m.

**CALL TO ORDER/MEETING PLACE**

The Board of Education President, Jan Iceland, reconvened the regular meeting to order at 6:05 p.m. in Oak Park High School Presentation Room, G9, 899 N. Kanan Road, Oak Park.

**BOARD PRESENT**

Ms. Jan Iceland, President, Mr. Allen Rosen, Vice President, Ms. Mary Pallant, Clerk, Ms. Barbara Laifman, Member, Ms. Sepideh Yeoh, Member and Matt Dods, Student Rep

**STAFF PRESENT**

Dr. Tony Knight, Superintendent, Mr. Martin Klauss, Assistant Superintendent, Business Services, Dr. Leslie Heilbron, Assistant Superintendent, Human Resources, and Ms. Linda Sheridan, Executive Assistant.

**FLAG SALUTE**

Lou Tabone led the Pledge of Allegiance to the Flag

**REPORT ON CLOSED SESSION**

At the Closed Session held this evening, the Board took no action.

**ADOPTION OF AGENDA**

On motion of Barbara Laifman, seconded by Jan Iceland, the Board of Education adopted the agenda as presented except pulling item C.2.a. and moving C.1.b items CL21961, CL21962, CL21971 and CL21972 to Action Items C.4.a. Motion carried 5-0.

**PUBLIC SPEAKERS**

None

**REPORT FROM BOARD MEMBERS**

Board Member Barbara Laifman thanked everyone at Medea Creek for their handling of the recent norovirus illness so well. She reported she attended the Community Outreach Committee meeting, OHES and OPHS Back to School Nights, read at ROES Library, Community Foundation of Oak Park's Candidate Forum, VCSBA Meeting for Board Members, and the Safe School Ambassador's Kick Off Luncheon. Ms. Laifman also thanked Sepideh for her hospitality in holding the Board Retreat at her home. Board Member Allen Rosen also thanked the staff at Medea Creek, school nurse, and everyone else involved in handling the norovirus illness so well. He reported he attended the OPHS College Knowledge night. Mr. Rosen thanked the Board and the District for allowing him to attend the Masters In Governance program which he has just completed. Board Member Sepideh Yeoh also thanked the middle school team for handling the norovirus illness so well. She congratulated Allen for completing the

Masters in Governance program. Ms. Yeoh reported a MAC candidate contacted her to introduce himself, she attended the ROES and OPHS Back to School Nights, Masters in Governance modules in San Jose, OPHS College Knowledge Night, and the ROES 5<sup>th</sup> Grade Santa Cruz Island field trip. She also reported the International Gala will be held on May 3 at the OPHS Pavilion to allow for more participants, including those from other schools. Board Member Mary Pallant also thanked Brad Benioff and staff for their handling of the norovirus illness so well. She reported she attended the OPHS Back to School Night, Masters in Governance modules in San Jose, and Candidate Forum. Ms. Pallant also thanked Sepideh for her hospitality. Board Member Jan Iceland also thanked the staff for their fine work during the norovirus illness. She reported she attended the Candidate Forum, and the Technology Committee and Facilities Planning Committee meetings. Ms. Iceland also reported she escorted throughout the district a member of the VCSBA during their validation visit for our Golden Bell application for the Chinese Language program. She congratulated Medea Creek Middle School for earning another School to Watch award. Ms. Iceland also reported that Suzanne Kitchens is willing to appoint another OPUSD Board Member to complete her delegate assembly term if anyone is interested.

### **REPORT FROM STUDENT BOARD REP**

Matt Dods reported this week is Homecoming Week culminating with the Football Game on Friday and dance on Saturday.

### **REPORT FROM SUPERINTENDENT**

Dr. Knight reported he met with Matt Dods to explain his role as Student Board Representative. He reported that three OPHS students and teachers attended the Green Schools Education Summit in Pasadena. Dr. Knight thanked the Community Foundation of Oak Park for holding the Candidate Forum. He congratulated all the schools for their outstanding API scores. Dr. Knight reported the 5<sup>th</sup> Grade Santa Cruz Island Trips are in full swing. He thanked Board Member Jan Iceland for hosting the VCSBA delegate for their validation visit for the Chinese Language program. Dr. Knight thanked Brad Benioff and his staff for their handling of the norovirus illness so well. MCMS will be postponing their Catalina trip which was to happen next week until February and March as a precaution against spreading the norovirus.

### **REPORT FROM SCHOOL SITE COUNCILS**

The Board received School Site Council reports from OPHS, OVHS, OPIS, MCMS, and BES.

### **REPORT FROM FACILITIES PLANNING COMMITTEE**

Peter Kristensen reported on the continuing work of the Facilities Planning Committee

### **B. DISCUSSION ITEMS**

1. 2012 STAR Results – Dr. Leslie Heilbron presented the results of the 2012 STAR Testing
2. 2012 Healthy Kids Survey – Lou Tabone presented the results of the 2012 Healthy Kids Survey
3. Monthly Measure R Bond Fund Status Report – Martin Klauss presented the monthly Measure R Bond Fund Status Report

### **C.1. CONSENT AGENDA**

On motion of Mary Pallant, seconded by Allen Rosen, the Board of Education approved the Consent Agenda as amended. Motion carried 5-0.

- a. Approve Minutes of Regular Board Meeting September 18, 2012 and Special Board Meeting – Board Retreat, October 2, 2012
- b. Public Employee/Employment Changes 01CL21945-01CL21983 (excluding 01CL21961, 01CL21962, 01CL21971 and 01CL21972) & 01CE05865-01CE05889
- c. Approve Purchase Orders –September 1 – September 30, 2012
- d. Approve Overnight Trip for Medea Creek Middle School 6<sup>th</sup> Grade To Pali Institute – November 27-30, 2012
- e. Approve Annual Teacher Assignment Report

## **ACTION**

### **3. BUSINESS SERVICES**

#### **a. Approve Change Order #2, Project 12-07R, Building 300 Modernization at Brookside Elementary School**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved Change Order #2, Project 12-07R, Building 300 Modernization at Brookside Elementary School. Motion carried 5-0.

#### **b. Approve Change Order #1, Project 12-08R, Building E Administration Modernization at Oak Park High School**

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved Change Order #1, Project 12-08R, Building E Administration Modernization at Oak Park High School. Motion carried 5-0.

#### **c. Approve Change Order #2, Project 12-10R, Building M and N Restroom Modernization at Oak Park High School**

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved Change Order #2, Project 12-10R, Building M and N Restroom Modernization. Motion carried 5-0.

#### **d. Approve Notice of Completion, Project 12-25R Roof Repair and Replacement Building E at Medea Creek Middle School**

On motion of Sepideh Yeoh, seconded by Barbara Laifman, the Board of Education approved Notice of Completion, Project 12-25R Roof Repair and Replacement Building E at Medea Creek Middle School. Motion carried 5-0.

#### **e. Approve Appointment to the Oak Park Citizens' Oversight Committee**

On motion of Sepideh Yeoh, seconded by Allen Rosen, the Board of Education approved the appointment of the next available candidate to serve until June 30, 2012 on the Oak Park Citizens' Oversight Committee. Motion carried 5-0.

### **4. HUMAN RESOURCES**

#### **a. Approve Action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees**

On motion of Barbara Laifman, seconded by Sepideh, the Board of Education approved action to Reestablish Particular Kinds of Service, Increase the Number of Employees, and Authorize Offers of Reappointment to Laid Off Classified Employees at Brookside Elementary School, paid by the Brookside PTA and to approve items 01CL21961, 01CL21962, 01CL21971 and 01CL21972 from the Consent Agenda. Motion carried 5-0.

### **5. BOARD**

#### **a. Approve Date Change for Organizational Meeting in December**

On motion of Allen Rosen, seconded by Sepideh Yeoh, the Board of Education approved the Date Change for the December Organization Meeting to December 11, 2012. Motion carried 5-0.

#### **b. Review, Discuss and Approve Board Goals**

On motion of Barbara Laifman, seconded by Sepideh Yeoh, the Board of Education approved the revised Board Goals for 2012-2013 as follows: 1) Create a concise/easy to follow chart of the moral imperatives and goals; 2) Move towards electronic board agendas; 3) Include the student board perspective to a greater extent; 4) Review the governance handbook yearly; 5) Conduct a yearly board self-evaluation. Motion carried 5-0.

**c. Approve Governance Handbook**

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the Governance Handbook as amended. Motion carried 5-0.

Board Member Sepideh Yeoh left the meeting at 9:07 p.m.

**6. BOARD POLICIES**

**a. Approve Amendment to Board Policy 5141.6 – Student Health and Social Services – First Reading**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the Amendment of Board Policy 5141.6 – Student Health and Social Services on First Reading. Motion carried 4-0-1 Absent.

**b. Approve Amendment to Board Policy 1330 – Use of the Facilities – Second Reading**

On motion of Allen Rosen, seconded by Mary Pallant, the Board of Education approved the Amendment of Board Policy 1330 – Use of the Facilities on Second Reading. Motion carried 4-0-1 Absent.

**c. Approve Amendment to Board Policy 4111/4211/4311 – Recruitment and Selection – First Reading**

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Policy 4111/4211/4311 – Recruitment and Selection on First Reading. Motion carried 4-0-1 Absent.

**d. Approve Amendment to Board Policy 4119.1/4219.1/4319.1 – Civil and Legal Rights – First Reading**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 4119.1/4219.1/4319.1 – Civil and Legal Rights on First Reading. Motion carried 4-0-1 Absent.

**e. Approve Amendment to Board Policy 4119.21/4219.21/4319.21 – Professional Standards – First Reading**

On motion of Allen Rosen, seconded by Mary Pallant, the Board of Education approved the amendment to Board Policy 4119.21/4219.21/4319.21 – Professional Standards with changes on First Reading. Motion carried 4-0-1 Absent.

**f. Approve Amendment to Board Policy 4119.41/4219.41/4319.41 – Employees with Infectious Diseases – First Reading**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 4119.41/4219.41/4319.41 – Employees with Infectious Diseases on First Reading. Motion carried 4-0-1 Absent.

**g. Approve Adoption of Board Policy 4112.9/4212.9/4319.9 – Employee Notifications – First Reading**

On motion of Barbara Laifman, seconded by Mary Pallant, the Board of Education approved the adoption of Board Policy 4112.9/4212.9/4319.9 – Employee Notifications on First Reading. Motion carried 4-0-1 Absent.

**h. Approve Adoption of Board Policy 4121 – Temporary/Substitute Personnel – First Reading**

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education approved the adoption of Board Policy 4121 – Temporary/Substitute Personnel on First Reading. Motion carried 4-0-1 Absent.

On motion of Mary Pallant, seconded by Barbara Laifman, the Board of Education agreed to extend the meeting past 10:00 p.m. Motion carried 4-0-1 Absent.

**i. Approve Amendment to Board Policy 5141.33 – Head Lice – First Reading**

Jennifer MacKinnon, Lois Koval, Yoko Park addressed the Board with their concern about changes recommended to this policy. Kimberly Kavett-Moore submitted a letter to the Board.

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education approved the amendment to Board Policy 5141.33 – Head Lice with changes, will bring back for Second Reading. Motion carried 4-0-1 Absent.

**j. Approve Amendment to Board Policy 6178 – Career Technical Education – First Reading**

On motion of Barbara Laifman, seconded by Allen Rosen, the Board of Education tabled the amendment to Board Policy 6178 – Career Technical Education for further information. Motion carried 4-0-1 Absent.

**k. Approve Amendment to Board Bylaw 9321 – Closed Session Purposes and Agendas – First Reading**

On motion of Allen Rosen, seconded by Barbara Laifman, the Board of Education approved the amendment to Board Bylaw 9321 – Closed Session Purposes and Agendas on First Reading. Motion carried 4-0-1 Absent.

**VII. INFORMATION ITEMS**

**VIII. OPEN DISCUSSION**

The Board discussed finding out more information about CSBA’s Agenda Online program. Ms. Iceland again asked if any member present would consider completing her Delegate Assembly term. The members present declined. Ms. Iceland will speak to Ms. Yeoh.

**IX. ADJOURNMENT:**

There being no further business before this Board, the Regular meeting is declared adjourned at 10:44 p.m.

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Date

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President of the Board

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Date

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Clerk or Secretary of the Board